

**NEIGHBORHOOD FALMOUTH
BOARD OF DIRECTORS MEETING MINUTES
LOCATION:NF Office Queen's Byway**

April 16,2026

DIRECTORS PRESENT : Joe Andrews, Ove Asendorf, Marion Bihari, Mike Bihari, Carol Erhardt, Rev. Nell Fields(by phone), Dan Leader, Tom Maine, Michael McNaught, Kit O'Connor, Annie Outlaw, Stephanie Prior

DIRECTORS ABSENT: Roger Landry, Amy Loewenberg, Bob Mascali, Bob Spadafora , Fran Spadafora, Phil Walker

ALSO PRESENT: Co-Directors, Sarah Stevenson and Jamie Thibodeau

Joe Andrews opened the meeting at 3:05 PM

VOTED: To approve the minutes of February 19, 2026

TREASURER'S REPORT: Ove Asendorf presented the Treasurer's report and the NF Statement of Financial Position reporting we are just under budget for revenue in March, as we are well under budget in donations and grants *as expected* at this time of year.

Total Expenditures for March \$18k vs budgeted \$ 28k

Net Revenue for March \$2.8k vs budgeted -\$5.8k

YTD Net Revenue: -\$11k *again as expected* this time of year.

Statement of Financial Position:

As of April 13, 2026 NF has \$ 474k for Total Bank Accounts . The CD with Cape and Coast Bank was cashed for \$122k and deposited into the Martha's Vineyard Bank account.

Total Liabilities: \$13k

VOTED: To accept the Treasurer's report.

DIRECTOR'S REPORT:

MEMBER UPDATES: Sarah reports NF now has 153 members, The waitlist is 76 individuals

VOLUNTEER COMMITTEE:

Highlights included a 98% fulfillment rate with 343 requests fulfilled for end of March, with an average of 335 requests per month for the last 3 months.

She has already onboarded 8 new volunteers for 2026 as of March and 4 more pending in April.

Only 6 requests (2 for church transport & 4 social visits) went unfulfilled in March, but given how our software reports the fulfillment rate there appears to be a larger drop in requests being met. It was mentioned that if Sunday requests continue to be difficult to fill we may need to revise our policy regarding weekend requests.

Sarah was given the go ahead at the Strategy meeting to enroll 4-6 new members a month and is continuing to try to bring on 3-4 new volunteers a month to meet the needs of these new members in her ongoing effort to decrease our waitlist.

In an effort to engage our volunteers and interested members and provide more socializing opportunities, the first Morning Brew coffee & pastry social gathering took place with about 10 people in attendance in March and will be held again **April 29th at 9 AM.**

GRANT UPDATES:

Still Awaiting a decision on the Charles Farnsworth Bacon Trust \$10k for General Operations and have a total of \$117k submitted grants of which \$1500 Approved by Cape & Coastal Bank as an event sponsorship.

There are pending applications to the Bilezikian Family Foundation for \$10K for our Scholarship Fund, Cape & Islands United Way \$15k for the Home Safely Program, and the Hermann Foundation for \$65k for operations and a few smaller grants all submitted with the help of a paid grant writer and the consensus was it is money well spent.

MARKETING UPDATES: Ads for the Spring Gala are running in the Falmouth Enterprise and they have posted promotions for the gala on Facebook which has garnered more attention for Neighborhood Falmouth.

COLLABORATION PROSPECTS:

Planning a meeting with Mark Gilliard, the Director of the Falmouth Veterans Center

NF hosting an event May 7th in conjunction with Tracy LaBonte, HACs Director of Philanthropy to inform donors and community leaders about recent developments in Housing Assistance and upcoming projects that could impact Falmouth and the Upper Cape.

NF to host classes in Digital Navigation sponsored by FCTV with our own Mike Bihari as Digital Navigator #1. The classes will be Fridays at 10AM. Mike will be writing about the program in an upcoming Enterprise article and the NF newsletter.

Pending: Sarah to talk at a meeting of the Waquoit Church Women's Fellowship Group. Enrichment class for volunteers with a local artist. Attending the next quarterly meeting with the other CC Villages Sept 9th at 2 PM,

Future possibilities: Care packages for our members at risk of losing electricity during future storms.

MEMBER SERVICES AND ACTIVITIES COMMITTEE: Marion reports future programs at Falmouth Public Library (FPL) include:

April 22. Roger Landry, Science and the Search for Happiness in Older Adults

May 27. Deb Levy. Legacy Letters and Memories

June 17. Elliot Greene & Bruce Blackwell Consumer complaints and Avoiding Scams

GOVERNANCE : Joe Andrews announced that Dan Leader will now lead the Governance Committee and they will review the bylaws and start looking for new board members.

DEVELOPMENT: Ove Asendorf reported the committee includes himself, Marion Bihari, Dan Leader, Tom Maine, Bob Mascali, and Sarah Stevenson and Jamie Thibodeau. They have decided to simplify the banking by combining the savings account and the 3 CDs into one account, about \$420k with Fidelity Investments, as it has the lowest cost and an easy interface. The money will be in a 50 -50 fixed investments and equities. Ove Asendorf, Joe Andrews and co directors: Sarah and Jamie will share access to the account. 50k will remain in the Martha's Vineyard checking account.

VOTED: To approve opening a Fidelity Investment Account and moving all CDs into the account.

STRATEGY COMMITTEE: Stephanie Prior reported their first meeting was March 19. We discussed possible new ways to support members and needing to find ways to recruit new volunteers so more members could be enrolled. Sarah proposed a trial of taking on a few more members and seeing if the fulfillment rate actually declined. All agreed to let her try.

ITEMS FOR DISCUSSION: NF has volunteers sign a motor vehicle release form if they are going to drive our members in their vehicle. The form is to check if a prospect has any 'at fault accidents' or 'major/minor violations' within the past 10 years. It's submitted to Murray & MacDonald (with whom NF has an Umbrella Policy) who check what step the driver is and then the staff decide whether to allow the volunteer to drive members or assist with other tasks in the office. Murray & MacDonald recommend waiting 7 years after a driver has an at fault accident or violation before they drive members.

Sarah informed the Board that a younger volunteer would like to drive members to appointments etc. but as per our current policy of waiting 7 years after an accident to allow volunteers to drive, he doesn't currently qualify, as he was in an accident 4 years ago.

VOTED: Given this young man is 4 years out from his accident and no alcohol or drugs were involved at the time of his accident and he has proved trustworthy to the staff and has had no violations since then, the Board unanimously approved Jake being allowed to drive members. The board also voted that we take this on a case-by-case basis and that the accident or violation be at the very least over one year past the date of said violation before considering letting a volunteer drive our members.

THE GALA: May 1st 5- 8PM. There has been an increase in the number of volunteers on the committee so they report they are very prepared for this year's Gala. The board members on the committee are very excited about the auction items available and are thinking to include them in upcoming ads for the Gala. They are still hoping to boost ticket sales with FB and Enterprise advertisements. Russ Finn has agreed to be the auctioneer. And 'our own' fabulous Rev Nell Fields will be the speaker.

The next board meeting will be Thursday, May 21, 2026 at 3PM

Spring Gala: May 1, 2026 5-8 PM at the Coonamessett Inn.

Meeting Adjourned at 4:35 PM

Respectfully submitted, Stephanie Prior, Co-Clerk

Neighborhood Falmouth
Statement of Financial Position
As of May 19, 2026

	Total
Assets	
Current Assets	
Bank Accounts	
1000 Cash	
1040 MV Bank - Checking - Operating	187,486.06
1050 MV Bank - Savings - Scholarship	1,511.55
Total for 1000 Cash	\$188,997.61
1071 Cape Cod 5 - High Yield Savings	184,351.10
1082 CC5 CD - Long Term Growth/Endowment Fund	58,909.66
320140700 Eastern Bank CD	51,020.78
Total for Bank Accounts	\$483,279.15
Total for Fixed Assets	\$5,379.31
Total for Assets	\$488,661.46
Liabilities and Equity	
24100 Deferred Income-Scholarship	1,511.33
Total for Current Liabilities	-\$4,509.50
Total for Liabilities	-\$4,509.50
Equity	
32000 Unrestricted Net Assets	482,308.43
Net Revenue	10,862.53
Total for Equity	\$493,170.96
Total for Liabilities and Equity	\$488,661.46

**Neighborhood Falmouth
Treasurer's Report
Apr-26**

	Apr 2026		YTD		Annual Budget
	Actual	Budget	Actual	Budget	
Revenue					
4000 Income					
4010 Membership	9,830	10,000	34,130	34,500	102,000
4020 Donations	1,950	1,100	18,055	15,100	75,000
4040 Foundations/Grants	3,290		3,440	3,000	95,000
4050 Fund Raiser	12,495	20,000	15,595	31,000	36,000
4060 Memorial			450		
4070 Designated Gifts					4,000
Total 4000 Income	\$ 27,565	\$ 31,100	\$ 71,705	\$ 83,600	312,000
Expenditures					
5000 Office					
5010 Postage	322	450	1,653	3,100	7850
5020 Equipment/ Computer Hardware	150	125	419	500	1500
5030 Office Supplies & Expenses	538	1,333	3,947	5,333	16000
5040 Printing		350	825	1,400	4200
5050 Computer Software /Support	956	625	2,597	2,500	7500
Total 5000 Office	\$ 1,967	\$ 2,883	\$ 9,440	\$ 12,833	\$ 37,050
5100 Payroll					
5110 Salaries & Wages	16,403	13,700	53,298	61,100	180000
5120 Payroll Tax Expense	1,003	1,250	2,030	5,000	15000
Total 5100 Payroll	\$ 17,405	\$ 14,950	\$ 55,329	\$ 66,100	\$ 195,000
5200 Insurance					
5210 General Insurance	3,132		3,132	3,300	7300
5220 Workman's Comp Insurance			330	350	350
5230 Umbrella Policy					300
Total 5200 Insurance	\$ 3,132	\$ 0	\$ 3,462	\$ 3,650	\$ 7,950
5300 Additional Expenses					
5310 Payroll Processing	139	208	569	833	2500
5311 Professional Fees		1,000		1,000	1000
5312 Contract Services	863	417	1,391	1,667	5000
5320 Telephone	82	250	625	1,000	3000
5325 Rent	1,800	1,888	7,200	7,553	22660
5326 Utilities		208		833	2500
5330 Training Costs		167		667	2000
5340 Website		83	370	333	1000
5345 Development Expenses		167		667	2000
5350 Event Expenses	7,814	2,000	9,156	4,000	15000
5355 Special Member Programs		833	669	3,333	10000
5360 Dues & Memberships	180	100	180	400	1200
5370 Marketing	426	1,083	2,920	4,333	13000
5385 Credit Card Fees	62	117	188	467	1400
Total 5300 Additional Expenses	\$ 11,364	\$ 8,522	\$ 23,268	\$ 27,087	\$ 82,260
Total Expenditures	\$ 33,885	\$ 26,355	\$ 91,515	\$ 109,670	\$ 322,400
4065 Interest Earned	196	833	3,029	3,333	10000
8010 Depreciation Expense	166	167	665	667	2000
Net Revenue	-\$ 6,287	\$ 5,412	-\$ 17,444	-\$ 23,403	\$ (2,400.00)



May 2026

Directors Report

Member Update

- We ended April with 152 members, including 3 new. Four new members have been brought on in May so by EOM we should be at 156 in total. Our waitlist count is 83. Looking ahead to June with a goal of onboarding five more members.

Volunteer Committee & Activity Update

- 98% fulfillment rate for the end of April with 303 requests fulfilled. Helpful Village was having issues with their code, which is what caused discrepancies in past reports. It appears they have fixed the issue.
- Averaging 297 monthly requests over the past three months
- Seven requests went unfulfilled in April, one more than last month: 4 social visits, 2 church transport requests and 1 medical ride to Hyannis.
- We have onboarded 12 new volunteers as of end of April. 2 pending for May.
- As part of our strategic planning and future vision, I would love to see our board members more active with volunteering and fulfilling requests.
- We have held two Morning Brew, coffee/pastry social gatherings for volunteers, members and others, with a light attendance at both. We will keep trying, through Enterprise ads and placing a flyer in our office window. Our next event will be Wednesday, May 27th at 9am. It would be great to have our board members participate and attend!

Grant Updates

Since February board meeting:

- Approvals totaling \$3500, one denial due to inability to fund every good proposal
- Of note: no news from the Hermann Foundation: check came 5/8 last year, but since 2020, they have arrived anywhere from mid-April to November, so no conclusions can be drawn.

Current Grant Application Status Detail

Funder	\$ Amount	Purpose	Status
Charles Bacon Trust	10,000	General ops	Awaiting decision
Cape Cod 5	5,040	Member Assistance Fund	Submitted 5/14
Cape & Islands United Way	15,000	Home Safety & volunteer recruitment	Submitted 3/26
Hermann Foundation	65,000	General ops	Submitted 4/8
Behrens Fund	5,040	Scholarships	Submitted 3/31
Woods Hole Foundation	3,000	Knox boxes	\$3K 5/13
Walmart Sparks	1,500	General ops	Submitted 4/14
Cape & Coast Bank	1,500	Event sponsorship	Approved 3/30
Bilezikian	10,000	Member Assistance Fund	Submitted 4/14
Eastern Bank	3,000	Knox boxes	\$500 5/11
Charles Farnsworth Trust	15,000	General operations	Denied 5/7
Katharine Pierce Trust	5,040	Member Assistance Fund	Submitted 5/1

Marketing Updates

- Gala thank you ad ran in Enterprise & digital edition May 8
- Volunteer ad running May 22 with promo of Monthly Brew as volunteer info session

Collaboration Prospects

- **NEW:** A meeting with Jill Irving Bishop of the Senior Center is pending. Sarah has reached out and is awaiting a response to discuss collaboration opportunities in town that support the aging community. We also hope to discuss establishing an NF presence on the Council on Aging.
- A meeting with Mark Gilliard, the new Director of the Falmouth Veterans Center, is pending. We are waiting to hear back to schedule a date.
- Housing Assistance Corporation (HAC) hosted a small community event at the NF office in Falmouth. The event informed donors and local leaders about recent developments and upcoming projects affecting Falmouth and the Upper Cape. It was also a valuable opportunity to introduce NF to members of the Falmouth community who were not yet familiar with our work & to connect with potential funders.
- Digital Navigation with FCTV. NF is partnering with FCTV's Digital Navigation program to offer digital literacy classes for members, volunteers, and the Falmouth community. The second session will be held on May 22nd at 10 AM, we have received two Chromebooks and two laptops that we can use as a digital lab or loan out, and we plan to begin regular open hours soon.
- We are partnering with a local artist to offer enrichment classes for volunteers at our office. Our first class, Calm with Watercolors, has been rescheduled until after the May 1st gala.
- We are continuing to develop this collaboration with the Waquoit Church Women's Fellowship Group, and Sarah may speak at one of their upcoming meetings.
- We hold quarterly meetings with the other three CC Villages to share ideas and resources. The next meeting is scheduled for early September.

Volunteer Committee Report – April 2026

April 2026 Membership

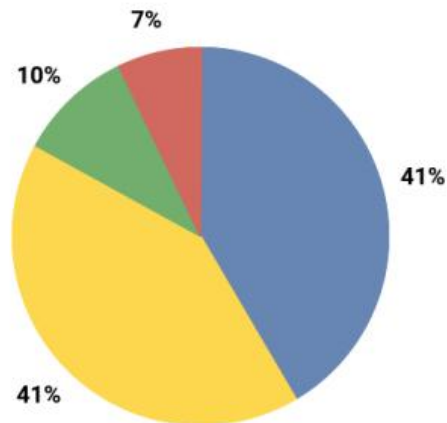
Members

Types

Category	April 2025	March 2026	April 2026	Growth in Last Month	Growth in Last Year
Individual 12 months	51	67	63	-6%	+24%
Household 12 months	15	15	15	0%	0%
Individual 6 months	60	60	63	+5%	+5%
Household 6 months	13	11	11	0%	-15%
Total Members	139	153	152	-1%	+9%

Members Breakdown (April 2026)

■ Individual 12 months ■ Individual 6 months ■ Household 12 months
■ Household 6 months ■ Other



April 2026 Volunteers Providing Services

Volunteers

Active Volunteers

Category	April 2025	March 2026	April 2026	Growth in Last Month	Growth in Last Year
Volunteers Providing Services	66	71	69	-3%	+5%
Volunteers not Providing Services	163	126	132	+5%	-19%
Total Volunteers	229	197	201	+2%	-12%

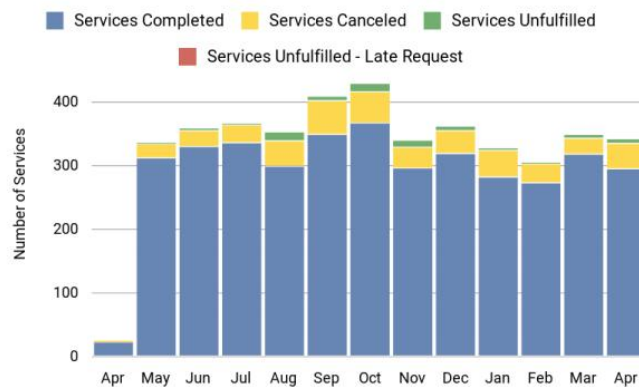
April 2026 Services Completed

Services

Services Completed

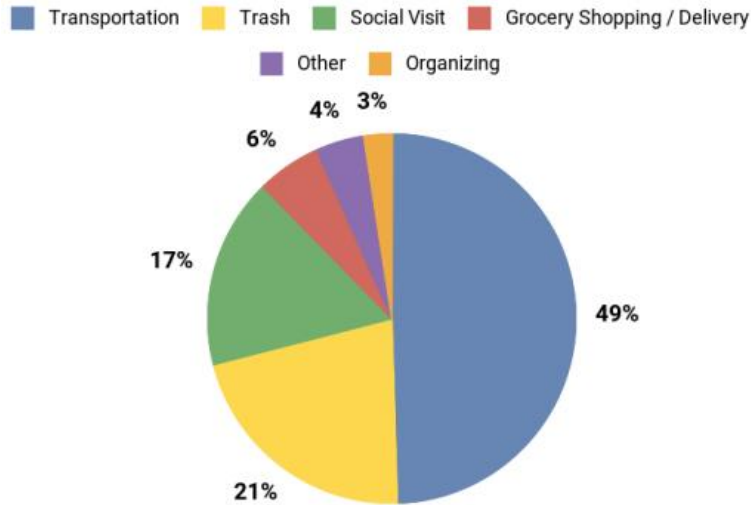
Category	April 2025	March 2026	April 2026	Growth in Last Month	Growth in Last Year
Services Requested	364	348	354	+2%	-3%
Services Completed	333	317	303	-4%	-9%
Services Canceled	30	25	44	+76%	+47%
Services Unfulfilled	1	6	7	+17%	+600%
Services Unfulfilled - Late Request	0	0	0	-	-
Fulfillment Rate	100%	98%	98%	0%	-2%

Services per Month



April 2026 Service Type Breakdown

Service Type Breakdown (April 2026)



Service Type Breakdown

Category	April 2025	March 2026	April 2026	Growth in Last Month	Growth in Last Year
Checkbook	0	1	3	+200%	-
Grocery Shopping / Delivery	21	20	20	0%	-5%
Handy Person	21	7	5	-29%	-76%
Light Home Maintenance	0	0	2	-	-
Office Answering Phones	19	19	0	-100%	-100%
Office Envelope Stuffing, Stamping, Stapling	8	10	0	-100%	-100%
Organizing	3	9	9	0%	+200%
Running Errands	3	0	0	-	-100%
Social Visit	39	57	59	+4%	+51%
Tech	0	5	5	0%	-
Transportation	202	146	175	+20%	-13%
Trash	48	74	76	+3%	+58%
Total	364	348	354	+2%	-3%

Volunteer Overview:

69 unique volunteers fulfilled requests in April

71 unique volunteers fulfilled requests in March

72 unique volunteers fulfilled requests in February

70 unique members made requests in April

68 unique members made requests in March

56 unique members made requests in February

New Volunteers

2026: 12 onboarded ytd (4 new in April/2 pending)

2 of 4 new Vs already fulfilling requests (2 traveling)

2025: 45 new Vs as of end December/45 total for the year

2024: 58

NOTES:

Current waitlist = 83 ↑

Each member of a household on the waitlist is now listed individually increasing the total number of the waitlist

****7 requests went unfulfilled in April (one more than last month): 4 social visits, 3 transportation requests-2 church and 1 Hyannis medical ****

We continue an aggressive, targeted campaign in the Falmouth community; to expand new volunteer on boarding as well as develop strategic goals for growth and reorganization so we can maintain a 95 - 100% fulfillment rate.

NEIGHBORHOOD FALMOUTH/ MSAC MEETING VIA ZOOM

Monday, May 4, 2026

Participating: Marion Bihari, chair; Marcia Easterling, scribe; Rhona Carlton-Foss, Joanne Blum-Carnevale, Amy Loewenberg, Deb Siegert, Sarah Stevenson, NF; Lee Turner, Jamie Thibodeau.

Absent: Beth Finn, Dorothy Hatch, Vicky Lowell, Annie Outlaw, Grace Leva

1. Birthday cards: July - Deb; August - Beth; September - Lee; October - Marion; November - Joanne Blum-Carnevale
2. May NF Luncheon Out - Liam Maguire's at noon on May 20, 2026
3. NF/FPL May Event - Legacy Letters or Ethical Wills - Wednesday May 27, 2026, 1:30 pm
4. A new NF venture: June NF Free Lunch at NF Office - Wednesday, June 10, 2026, at noon; NF provides beverages and lunch. Maximum attendance is set at 15.

Monday, June 1, 2026 - next MSAC meeting to finalize plans for lunch. Via zoom at 1:30

5. Summer Schedule - No JULY MEETING.

Monday, August 2, 2026, meeting via zoom at 1:30 to begin planning Friday, October 23, 2026, NF luncheon for members and volunteers.

Monday, September 14, 2026, meeting, Monday October 5, 2026, meeting. All via zoom at 1:30 pm.

6. Other NF/MSAC-FPL Events: Wednesday, June 17, 2026, at 1:30 in Hermann Room: Cyber Security Threats and How to Protect Yourself.

Wednesday September 16, 2026 - The Shine Program

Wednesday October 28, 2026 - Music Program with George Schaar

Respectfully submitted, Marcia Easterling