



Neighborhood Falmouth Board of Directors

July 16, 2026 - 3:00 pm

MEETING AGENDA

Welcome – President Joe Andrews

Approve minutes from June Board meeting

Treasurer's Report – Ove Asendorf

Directors' Report – Sarah Stevenson & Jamie Thibodeau

Committee Reports –

- Governance Committee – Dan Leader

No July Committee Meetings – MSAC, Strategy, Volunteer,

Items of Interest –

- Island Queen Fundraiser
- Member Social Visit Program Update – Sarah Stevenson
- Member Illumination Survey Update – Joe Andrews

On the Calendar:

- Monthly Brew for Volunteers July 29th @ 9 AM NF HQ
- NO August Board Meeting
- Next Board meeting: Thursday, September 17 @ 3PM, NF HQ
- Island Queen Fundraiser: Thursday, September 24

Adjourn

NEIGHBORHOOD FALMOUTH
BOARD OF DIRECTORS MEETING MINUTES
LOCATION:NF Office Queen's Byway

June 18,2026

DIRECTORS PRESENT : Joe Andrews, Ove Asendorf, Marion Bihari, Mike Bihari, Carol Erhardt, Amy Loewenberg, Dan Leader, Tom Maine, Bob Mascali, Kit O'Connor, Stephanie Prior, Bob Spadafora, Phil Walker

DIRECTORS ABSENT: Roger Landry, Nell Fields, Michael McNaught, Annie Outlaw, Fran Spadafora

ALSO PRESENT: Sarah Stevenson, Director of Operations and Jamie Thibodeau, Director of Finance and Administration

Joe Andrews opened the meeting at 3:05 PM

VOTED: To approve the minutes of May 21, 2026

TREASURE'S REPORT: Ove Asendorf presented the Treasurer's report and the NF Statement of Financial Position reporting :

Total Expenditures YTD \$118k vs budgeted \$ 141k so under by \$23k. Sarah and Jamie say they are trying to be careful with expenses.

YTD Income \$108k vs \$138k budgeted, Net Revenue: -\$20k , *again as expected* this time of year.

We are still awaiting word from the Hermann foundation, their donation of \$65k has been the difference in revenue in years past. The check may show up anytime from May till November.

Statement of Financial Position:

As of the end of May 2026 NF has \$ 477k for Total Bank Assets , same for past 12 months. The CD with Cape Cod 5 for \$52k was moved to the High Yield Savings Account with a 3% interest rate.

The Eastern Bank CD of \$51k doesn't mature till Oct.

Ove anticipates moving \$350k into a managed investment fund.

VOTED: To accept the Treasurer's report.

DIRECTOR'S REPORT:

MEMBER UPDATES: Sarah reports NF at the end of May had 155 members, The waitlist is 83 individuals. She had on boarded 6 new members but lost a few members as well. She anticipates bringing on 5 new members in June.

She reports a few difficult weeks of getting requests filled so she stepped in to fulfill a few requests for social visits as these were not being taken. She is concerned that social visits especially go unfulfilled and notes this is the only ask of some members. She wonders if we should continue to offer this "service" if we continue with difficulty finding volunteers to fulfill these requests.

VOLUNTEER ACTIVITY

- Averaging 281 monthly fulfilled requests over the past three months
- 94% fulfillment rate for the end of May with 219 requests fulfilled.
- 13 requests went unfulfilled in May, six more than last month: 4 social visits, 5 church transport requests and 4 medical rides including two to Hyannis.
- We have onboarded 15 new volunteers as of end of May, 3 new in May and 3 pending for June.
- As part of our strategic planning and future vision, I would love to see our board members more active with volunteering and fulfilling requests. **All board members have been added to the active volunteer list and will receive the daily emails from Sarah starting this week**
- We have held three Morning Brew, coffee/pastry social gatherings for volunteers, members and others, with a light attendance at both. We will keep trying, through Enterprise ads and placing a flyer in our office window. Our next event will be Wednesday, June 24th at 9am. It would be great to have board members attend.

Elliot Greene is going to check if we need to post new posters around town, to continue to seek out new volunteers.

GRANT UPDATES:

As of the end of May Neighborhood Falmouth has received grants totaling \$11,500:- \$10,000 Bilezikian for Member Assistance Fund- \$500 Cape Cod Five for Member Assistance Fund- \$1000 Caithness Foundation for General Operations

- Turned down for \$15,000 by Cape & Islands United Way. Funder suggested we consider a smaller request of \$3000 from a different program they run.
- Still no news from the Hermann Foundation; we will reach out next week.

MARKETING UPDATES:

- Volunteer Ad running June 26th in the Enterprise • Volunteer Ad running in College Light Opera Company programs

Giving a sponsorship for Cape Cod Senior Resource Group for an event July 15th at Brookside, that Sarah and Jamie will attend to do some networking.

COLLABORATION PROSPECTS:

- A meeting with Jill Irving Bishop of the Senior Center is pending. Jill called back and she and her resource coordinator will be in touch about a meeting in the NF office.
- A meeting with Mark Gilliard, the new Director of the Falmouth Veterans Center, is scheduled for June 25th
- Digital Navigation with FCTV: tech help and open hours in the office every Friday morning at 10; NF will be the featured partner in FCTV's July newsletter

MEMBER SERVICES AND ACTIVITIES COMMITTEE: Marion reported a very successful Members Luncheon at the NF office with 12 members attending and volunteers serving them. Members were seen socializing with one another and there was plenty of food, so many took food home with them.

Amy suggested we look for grant funding to be able to do this more often. The next may be in November after the All Member Lunch in October.

Future programs at Falmouth Public Library (FPL) will be resuming in September.

VOLUNTEER COMMITTEE: Bob reported that in addition to Sarah's statistics, they are looking to generate a more realistic estimate of active volunteers and deactivate the volunteers who have not been active for the last 1.5 years. Those deactivated would no longer receive Sarah's weekly emails regarding ride requests etc. They would be welcome to call and get reactivated. Currently, he estimates we have 100 active volunteers, so 59 out of 100 is a respectable response rate for volunteers fulfilling members' requests.

DEVELOPMENT: Ove Asendorf reported the committee plans to meet again in July.

STRATEGY COMMITTEE: Stephanie reported there were no new plans from the May 21 meeting Sarah chaired and it was decided to wait till the results of the member questionnaire were available to meet again.

MEMBER SURVEY UPDATE: It's been decided that the Task Force (comprising of Joe Andrews, Elliot Greene , Mike & Marion Bihari, and Tom Maine) will create a questionnaire of maximum 6-8 questions to ensure they keep people's attention. Planning for mostly multiple choice questions and one free text to elicit thoughtful responses.

They are planning on a deadline to request the questionnaire be done by, and figuring out a strategy for getting responses from folks who don't respond. May have to offer help in person or by phone, as the average age of members is 89 yo.

The goal is to start distributing the questionnaire mid September and wrap it up by December. Caryn Oppenheim will not be involved, unless her input in interpreting the data becomes necessary.

NEW ITEMS:

Marion suggested the Board resume a former practice of going out together after the Board Meetings, to better get to know each other. Everyone agreed we liked the idea and should start in the Fall.

The next board meeting will be Thursday, July 16, 2026 at 3PM
No meeting in August.

Meeting Adjourned at 4:00 PM

Respectfully submitted, Stephanie Prior, Co-Clerk

Neighborhood Falmouth

Treasurer's Report

Jun-26

	Jun 2026		YTD		Annual Budget
	Actual	Budget	Actual	Budget	
Revenue					
4010 Membership	7,700	6,550	49,780	47,750	102,000
4020 Donations	4,425	1,400	26,234	18,000	75,000
4040 Foundations/Grants	76,500	1,000	82,940	49,000	95,000
4050 Fund Raiser			38,097	33,000	36,000
4060 Memorial			475		
4070 Designated Gifts					4,000
Total 4000 Income	\$ 88,625	\$ 8,950	\$ 197,561	\$ 147,750	312,000
Expenditures					
5000 Office					
5010 Postage	468	400	2,433	3,950	7850
5020 Equipment/ Computer Hardware		125	419	750	1500
5030 Office Supplies & Expenses	1,023	1,333	7,181	8,000	16000
5040 Printing	275	350	1,650	2,100	4200
5050 Computer Software /Support	1,680	625	4,518	3,750	7500
Total 5000 Office	\$ 3,446	\$ 2,833	\$ 16,202	\$ 18,550	\$ 37,050
5100 Payroll					
5110 Salaries & Wages	11,629	14,000	76,557	89,000	180000
5120 Payroll Tax Expense	955	1,250	8,081	7,500	15000
Total 5100 Payroll	\$ 12,585	\$ 15,250	\$ 84,638	\$ 96,500	\$ 195,000
5200 Insurance					
5210 General Insurance	212	1,200	3,556	6,100	7300
5220 Workman's Comp Insurance			330	350	350
5230 Umbrella Policy					300
Total 5200 Insurance	\$ 212	\$ 1,200	\$ 3,886	\$ 6,450	\$ 7,950
5300 Additional Expenses					
5310 Payroll Processing		208	922	1,250	2500
5311 Professional Fees	900	0	900	1,000	1000
5312 Contract Services		417	1,837	2,500	5000
5320 Telephone	81	250	775	1,500	3000
5325 Rent	1,800	1,888	10,800	11,330	22660
5326 Utilities		208		1,250	2500
5330 Training Costs		167		1,000	2000
5340 Website		83	370	500	1000
5345 Development Expenses		167		1,000	2000
5350 Event Expenses	118	1,500	11,945	12,000	15000
5355 Special Member Programs	426	833	1,095	5,000	10000
5360 Dues & Memberships		100	180	600	1200
5370 Marketing	426	1,083	3,877	6,500	13000
5385 Credit Card Fees	346	117	618	700	1400
Total 5300 Additional Expenses	\$ 4,097	\$ 7,022	\$ 33,318	\$ 46,130	\$ 82,260
Total Expenditures	\$ 20,019	\$ 26,305	\$ 138,171	\$ 167,630	\$ 322,400
4065 Interest Earned	585	833	4,642	5,000	10000
Net Revenue	\$ 69,025	-\$ 16,688	\$ 63,034	-\$ 15,880	\$ (2,400.00)

Neighborhood Falmouth
Statement of Financial Position
As of Jun 30, 2026

	Total
Assets	
Current Assets	
Bank Accounts	
1040 MV Bank - Checking - Operating	479,116.00
1050 MV Bank - Savings - Scholarship	11,511.76
Total for 1000 Cash	\$490,627.76
320140700 Eastern Bank CD	51,020.78
Total for Bank Accounts	\$541,648.54
Total for Fixed Assets	\$5,046.79
Total for Assets	\$546,695.33
Liabilities and Equity	
Total for Liabilities	\$1,352.44
Equity	
32000 Unrestricted Net Assets	482,308.43
Net Revenue	63,034.46
Total for Equity	\$545,342.89
Total for Liabilities and Equity	\$546,695.33



June 2026

Directors Report

Member Update

- We ended June with 157 members, including five new members. Six more will join in July, bringing our projected end-of-month total to 163. Our waitlist currently stands at 80, with a 6–7 month wait. Looking ahead to August, our goal is to onboard six additional members.
- We currently have 23 members on scholarships, totaling \$7,740.00.

Volunteer Committee & Activity Update

- June ended with a 94% fulfillment rate, with 266 requests fulfilled - 47 more than in May.
- Over the past three months, we have averaged 301 fulfilled requests per month.
- Sixteen requests went unfulfilled in June, three more than last month: 13 social visits, two transportation requests, and one trash request. On the positive side, we fulfilled 34 social visits; this reflects the cumulative number of visits, not 34 unique members.
- We onboarded 19 new volunteers by the end of June, with two more pending for July.
- We have hosted four Morning Brew coffee-and-pastry gatherings for volunteers, members, and others. Last month, four volunteers attended and shared feedback on their experiences, along with helpful suggestions. Our next event is Wednesday, July 29, at 9 a.m. We would love to have board members participate and attend.

Grants Update

Received Hermann Foundation \$65,000 for general operations

Current Grant Application Status Detail

Funder	\$ Request	Status	Purpose
Hermann Foundation	65,000	Approved 6/23	General ops
Behrens Fund	5,040	Denied 6/20	Member Assistance Fund
Katharine Pierce Trust	5,040	Awaiting decision	Member Assistance Fund
Charles Bacon Trust	10,000	Awaiting decision	General ops
TD Bank	1,500	Submitted 7/3	Event Sponsorship

Volunteer Committee Report – June 2026

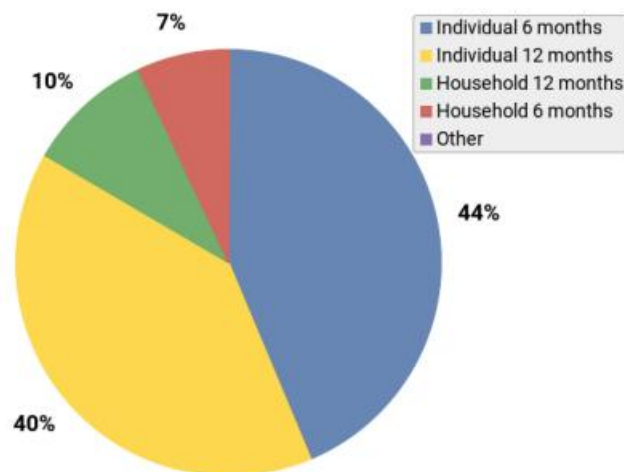
June 2026 Membership

Members

Types

Category	June 2025	May 2026	June 2026	Growth in Last Month	Growth in Last Year
Individual 12 months	54	63	62	-2%	+15%
Household 12 months	15	15	15	0%	0%
Individual 6 months	55	65	68	+5%	+24%
Household 6 months	12	11	11	0%	-8%
Total Members	136	154	156	+1%	+15%

Members Breakdown (June 2026)



June 2026 Volunteers Providing Services

Volunteers

Active Volunteers

Category	June 2025	May 2026	June 2026	Growth in Last Month	Growth in Last Year
Volunteers Providing Services	76	59	60	+2%	-21%
Volunteers not Providing Services	151	138	143	+4%	-5%
Total Volunteers	227	197	203	+3%	-11%

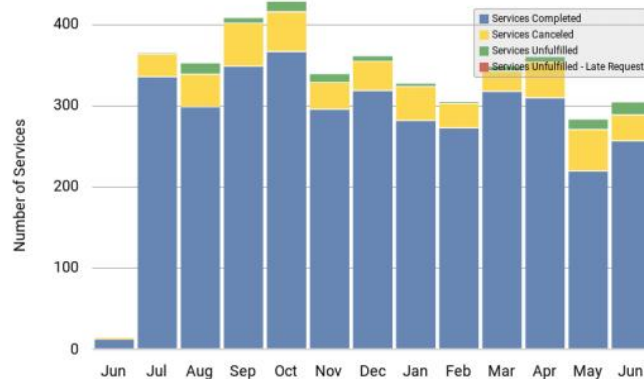
June 2026 Services Completed

Services

Services Completed

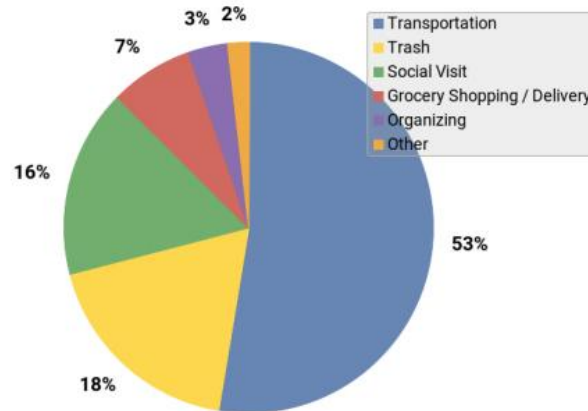
Category	June 2025	May 2026	June 2026	Growth in Last Month	Growth in Last Year
Services Requested	361	283	316	+12%	-12%
Services Completed	332	219	266	+21%	-20%
Services Canceled	25	51	34	-33%	+36%
Services Unfulfilled	4	13	16	+23%	+300%
Services Unfulfilled - Late Request	0	0	0	-	-
Fulfillment Rate	99%	94%	94%	0%	-5%

Services per Month



June 2026 Service Type Breakdown

Service Type Breakdown (June 2026)



Service Type Breakdown

Category	June 2025	May 2026	June 2026	Growth in Last Month	Growth in Last Year
Gardening	1	0	0	-	-100%
Grocery Shopping / Delivery	25	23	23	0%	-8%
Handy Person	13	10	4	-60%	-69%
Light Home Maintenance	4	0	0	-	-100%
Office Answering Phones	17	0	0	-	-100%
Office Envelope Stuffing, Stamping, Stapling	3	0	0	-	-100%
Organizing	5	8	11	+38%	+120%
Running Errands	2	0	0	-	-100%
Social Visit	56	41	52	+27%	-7%
Tech	2	0	2	-	0%
Transportation	177	144	166	+15%	-6%
Trash	57	57	58	+2%	+2%
Total	361	283	316	+12%	-12%

Volunteer Overview:

60 unique volunteers fulfilled requests in June

59 unique volunteers fulfilled requests in May

69 unique volunteers fulfilled requests in April

57 unique members made requests in June

60 unique members made requests in May

70 unique members made requests in April

New Volunteers

2026: 19 onboarded ytd (4 new in June/1 pending)

4 of 4 new Vs already fulfilling requests

2025: 45 new Vs as of end December/45 total for the year

2024: 58

NOTES:

Current waitlist = **85** ↑

Increased by 5 since last month. Each member of a household is now listed individually increasing the total number of the wait list

****16 requests went unfulfilled in June (3 more than last month): 13 social visits, 2 transportation requests, and 1 trash request ****

We continue an aggressive, targeted campaign in the Falmouth community; to expand new volunteer on boarding as well as develop strategic goals for growth and reorganization so we can maintain a 95 - 100% fulfillment rate.